

W. T. B.

Memorandum Date: June 9, 2010
Order Date: June 23, 2010

TO: Board of County Commissioners

DEPARTMENT: CAO/ Community & Economic Development

PRESENTED BY: Mike McKenzie-Bahr, Community and Economic
Development Coordinator

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF CREATING A MICROENTERPRISE AREA THAT INCLUDES; LANE COUNTY, HARNEY COUNTY AND JUNCTION CITY, EXCLUDING EUGENE AND SPRINGFIELD AND SUPPORTING JUNCTION CITY'S SUBMISSION OF A 2010 COMMUNITY DEVELOPMENT BLOCK GRANT FOR MICROENTERPRISE ASSISTANCE AND AUTHORIZING THE COUNTY ADMINSTRATOR TO SIGN ALL GRANT AGREEMENT DOCUMENTS.

I. MOTION

Move to approve the Order of creating a Microenterprise Assistance Area that includes Harney County, Lane County and Junction City and excludes the cities of Eugene and Springfield and support Junction City, Oregon as lead CDBG applicant and that will administer the Microenterprise Assistance Program.

II. DISCUSSION

A. Background / Analysis

Junction City is eligible to apply for a 2010 Community Development Block Grant from the Oregon Business Development Department.

Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. Oregon Business Development Department has announced the availability of funds for the purpose of supporting economic development through microenterprise training services to low-income individuals.

In the past the Commissioners have strongly supported the cities submission of Community Development Block Grants for Micro-Enterprise Assistance.

Lane County recently adopted Regional Economic Development Strategies to

establish a framework for decision-making for community partners. One major element of these Strategies is to “Support the Growth and Development of Existing Businesses to Achieve Quality Job Creation” and “Accelerate the Development of Entrepreneurial Infrastructure.”

“Entrepreneurial Infrastructure” is defined as those facilities and services present within our region which encourage the creation of new ventures, and the growth and development of small- and medium- sized enterprises.

The County has supported active collaborations like those being demonstrated in this new application. The participation of the rural cities of Junction City, Harney County and Lane County with the assistance provided by Entrepreneurial Development Services (formally Lane MicroBusiness), should prove to be a successful combination in providing support to microenterprise businesses.

The proposed work of Entrepreneurial Development Services and Oregon Micro Enterprise to deliver business assistance services on a regional collaborative basis is an efficient way to best meet the needs of microenterprise business throughout the Microenterprise Assistance Area.

B. RECOMMENDATION

It is recommended that the Board approve the motion of the creating a Microenterprise Assistance Area that includes Harney County, Lane County and Junction City and excludes the cities of Eugene and Springfield and support Junction City, Oregon as lead CDBG applicant and that will administer the Microenterprise Assistance Program.

III. ATTACHMENTS

1. Board Order
2. IGA

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is entered into by and between LANE COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as "LANE COUNTY," HARNEY COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as "HARNEY COUNTY," and the CITY OF JUNCTION CITY a municipal corporation, hereinafter referred to as "JUNCTION CITY."

RECITALS

WHEREAS, the Oregon Business Development Department has announced the availability of Community Development Block Grants funds for the purpose of supporting economic development through microenterprise training services to low-income individuals, and

WHEREAS, Junction City desires to be the lead applicant for the Microenterprise Assistance Area and will act on the regions behalf as lead applicant, and

WHEREAS, the grant application will specify in detail how the area will be served with microenterprise classroom training services by the Microenterprise Assistance Program, and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. To create a Microenterprise Assistance Area that includes Harney County, Lane County and Junction City and excludes the cities of Eugene and Springfield with Junction City, Oregon as Lead CDBG Applicant and who will administer the Microenterprise Assistance Program.
2. The parties intend to implement a Microenterprise Assistance Program by offering general classroom training to qualified low or moderate income individuals in the Microenterprise Assistance Area desiring to start a microenterprise or to grow an existing microenterprise. General classroom training will include but is not limited to, such business topics as business plans, marketing plans, marketing research, accounting and bookkeeping, and other business topics related to managing the function areas of a business.
3. That the grant application will contain the necessary details to serve each area in the Microenterprise Assistance Area and how implementation will comply with 2010 Community Development Block Grant Method of Distribution program requirements.

INDEMNITY

4. Each of the parties agrees to defend, indemnify and hold the other harmless from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses, resulting from or arising out of any negligent performance or failure to perform on the part of the indemnifying party, its officers, employees or agents. The parties'

indemnity and hold harmless obligations are subject to the limitations of the Oregon Tort Claims Act and any applicable limitations of the Oregon Constitution.

TERM AND TERMINATION

5. This agreement shall be effective upon execution and shall continue in force for the period of 18 months.

6. This agreement may be terminated by either party provided written notice is given to the other party at least thirty (30) days prior to the termination date. Upon the receipt of notice of termination, the parties shall commence negotiations as to the equitable disposition of the improvements made and any outstanding fees and revenues.

AMENDMENTS

7. No amendment to this agreement shall be effective unless made in writing and signed by both parties.

HARNEY COUNTY

LANE COUNTY

By: _____
Judge Steven Grasty

By: _____
Jeff Spartz

Title: Board Chair

Title: CAO

Date: _____

Date: _____

CITY OF JUNCTION CITY

By: _____
Dwight Coons

Title: Mayor

Date: _____

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.) ORDER/IN THE MATTER OF CREATING
) A MICROENTERPRISE AREA THAT
) INCLUDES; LANE COUNTY, HARNEY
) COUNTY AND JUNCTION CITY,
) EXCLUDING EUGENE AND
) SPRINGFIELD AND SUPPORTING
) JUNCTION CITY'S SUBMISSION OF A
) 2010 COMMUNITY DEVELOPMENT
) BLOCK GRANT FOR
) MICROENTERPRISE ASSISTANCE
) AND AUTHORIZING THE COUNTY
ADMINSTRATOR TO SIGN ALL GRANT
AGREEMENT DOCUMENTS

WHEREAS, the Oregon Business Development Department has announced the availability of Community Development Block Grants funds for the purpose of supporting economic development through microenterprise training services to low-income individuals, and

WHEREAS, Junction City desires to be the lead applicant for the Microenterprise Assistance Area and will act on the region's behalf as lead applicant, and

WHEREAS, the grant application will specify in detail how the area will be served with microenterprise classroom training services by the Microenterprise Assistance Program, and

WHEREAS, the Oregon Business Development Department requires a jointly signed agreement by all three entities showing the creation of a Microenterprise Assistance area that includes Harney County, Lane County and Junction City and excludes the cities of Eugene and Springfield and

WHEREAS, the BCC does support Junction City, Oregon as Lead CDBG applicant that will administer the Microenterprise Assistance Program.

NOW, THEREFORE, IT IS HEREBY ORDERED, that Lane County agrees to jointly create a Microenterprise Assistance Area that includes Harney County, Lane County and Junction City and excludes the cities of Eugene and Springfield, and that Junction City, Oregon be the Lead CDBG Applicant that will administer the Microenterprise Assistance Program.

NOW THEREFORE, IT IS HEREBY ORDERED THAT the County Administrator be designated to be the Certifying Officer and to sign all grant documents related to the CDBG application process, including but not limited to any applications, IGA's and grant attachments.

Effective this 23rd day of June, 2010.

Bill Fleenor, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 6-14-10 Lane county

OFFICE OF LEGAL COUNSEL